NOTICE IS HEREBY GIVEN THAT THE Bernalillo County Board of Commissioners on May 28, 2013at the hour of 5:00 p.m., at the Vincent E. Griego Chambers, One Civic Plaza NW, Albuquerque, New Mexico 87102, will consider adopting amendments to the following Ordinance: CAPITAL IMPROVEMENTS ORDINANCE "."

AMENDMENTS WERE MADE April 23, 2013 AT THE ADMINISTRATIVE COMMISSION MEETING INCLUDE:

BERNALILLO COUNTY

BOARD OF COUNTY COMMISSIONERS

ORDINANCE NO.

CAPITAL IMPROVEMENTS ORDINANCE

Sec. 2-271A - Purpose



The purpose of this article is to outline the process and schedule whereby the Board of County Commissioners is presented proposed capital projects for inclusion in the State of New Mexico's annual Infrastructure Capital Improvement Plan (ICIP) and Bernalillo County's biennial Capital Improvement Program (CIP) general obligation bond. County Commission approval is required for the proposed biennial CIP general obligation bond package that is presented to voters, as well as the annual ICIP. Presentation of proposed projects is a coordinated effort undertaken by staff from various County departments who plan, receive, and manage capital project funding for project implementation.

Sec. 2-271B - Definition



Bernalillo County's Capital Improvement Program (CIP) is a continuum of long range and interrelated planning, funding, new project design, new project construction, and renovation maintenance of and improvements to existing County facilities and infrastructure. A life expectancy of ten (10) years is necessary for a facility, equipment, or infrastructure to be classified as capital. The technical evaluation of projects to determine biennial general obligation bond funding, and the multiple funding sources needed to design and construct a project, comprise the funding portion of the continuum. Besides general obligation bond and State of New Mexico capital outlay funding, capital projects also rely on impact fees, federal funds, and the County's general fund as capital funding sources. Multiple funding sources often are required to complete a capital project.

Sec. 2-271C - Schedule, Content, and Process



County general obligation bond funding needs and priorities are adjusted and updated biennially to coincide with the general obligation bond package that is presented to voters in November of evennumbered years. The biennial CIP is a six-year plan, with fiscally constrained funding (subject to voter approval) committed for the first two years and potential, unconstrained funding identified for the remaining four years. The State of New Mexico requires an annual update of the County's capital needs that are identified in the Infrastructure Capital Improvement Plan (ICIP). An annually updated ICIP is required for Bernalillo County to receive state legislative funding via capital outlay requests.

At the beginning of each odd-numbered year, the county manager or his designee shall begin to develop the proposed capital improvements program, as follows:

- 1. Participating departments update their capital projects in the County's CIP database. Updates shall include the deletion of completed projects and projects no longer being considered for any type of capital project funding, identification of inactive projects, the addition of new projects, cost estimates for all projects, and confirmation of funding amounts for specific capital projects from the most recent general obligation bond approved by voters. Committed funding from any federal, state, local, or other source must also be updated. The anticipated operational cost impact of specific projects must be identified. These updates must be completed by June 30 of the odd-numbered year.
- As necessary, the Finance Division is involved in this update to ensure that specific
 capital projects' funding amounts are accurately updated and reported in the County's
 computerized financial system that tracks project funding and operational budgets.
- 3. When updating the County's CIP database, participating departments identify for each project the approved master plan, facility improvement plan, sector plan, drainage management plan, previous capital funding plan or infrastructure plan in order to link planning with implementation funding.
- 4. In odd-numbered years, the State of New Mexico-mandated Infrastructure Capital Improvement Plan (ICIP) is approved by the Commission for submittal by the State's deadline. Commission approval of the ICIP is followed within sixty (60) days by Commission approval of Bernalillo County's capital outlay requests and legislative priorities for the next State of New Mexico legislative session. At this same hearing, the Commission shall approve the schedule for the County's CIP GO bond process for the following even-numbered year.

At the beginning of even-numbered years, the County Manager or his designee shall continue implementation of the Capital Improvement Program as follows:

 By February 15 of even-numbered years, participating departments must have their proposed capital projects identified, cost estimated, and prioritized for use in public outreach meetings that occur in the spring of even-numbered years for that year's CIP general obligation bond. It is anticipated that prioritized projects updated in the County's CIP database for the State of New Mexico ICIP that was submitted the previous odd-numbered year may also be proposed for the following even-numbered year's CIP general obligation bond. Even-numbered year adjustments to the County's CIP database may be made by February 15.

- 2. Incomplete information in the County's CIP data base for a capital project may result in that project not being technically evaluated and therefore, not eligible to receive capital funding from that year's bond cycle.
- 3. Presentation of participating departments' proposed projects to the public that require CIP general obligation bond funding will occur at meetings in each commission district in March and April of even-numbered years. The intent is for participating departments to inform the public about other committed funding and how the department proposes to spend future general obligation bond funding for specific capital projects. The public may suggest new and different capital projects during this process.
- 4. May 10 in even-numbered years shall be the deadline for the public, participating departments, and elected officials to submit applications for new projects to be evaluated for possible inclusion into that year's CIP general obligation bond cycle. The County's web page allows the public to submit project proposals on a year round basis. Any application received after May 10 will be incorporated into the CIP general obligation bond for the following cycle.
- 5. In late May and June of even-numbered years, staff will evaluate proposed CIP general obligation bond projects according to evaluation criteria tailored to different project types. CIP staff will forward the results of the ranked evaluations to the County's CIP Evaluation Committee no later than July 15 of each even-numbered year.
- 6. By August 30 of even-numbered years, the County's CIP Evaluation Committee will submit their recommendations of capital projects to receive general obligation bond funding that cycle, along with technically evaluated rankings of eligible projects calculated by CIP staff, to the Bernalillo County Board of County Commissioners.
- 7. At least sixty (60) days before the general election in November of even-numbered years, the Board of County Commissioners shall finalize that year's CIP general obligation bond package and ballot language for each bond question to be presented to voters.
- 8. In even-numbered years, the Commission approves the annual update of the State of New Mexico-mandated Infrastructure Capital Improvement Plan (ICIP) before the State's submittal deadline. Commission approval of the ICIP must be followed, within sixty (60)

days of ICIP approval, by Commission approval of Bernalillo County's capital outlay requests and legislative priorities for the next State of New Mexico legislative session.

Sec. 2-272. - Publication of approved program.



Sec. 2-273. - Election.

If the anticipated source of funds for all or part of the capital improvements program is general obligations bonds, the question of issuing such bonds shall be submitted to the voters at the next regular county election. In the event of a public emergency, as determined by a vote of at least four county commissioners in the affirmative, the question of issuing bonds for a capital improvement project may be submitted to the voters at a special election called for that purpose by the board of county commissioners.

Sec. 2-274. - Budget.

If the CIP general obligation bond is approved by voters, the County Finance Division shall prepare Financial Resolution(s) to budget general obligation bond funding within 60 days of the election when bond items were approved by voters.

Secs. 2-275—2-290. - Reserved.